

**ADULT SOCIAL CARE SCRUTINY COMMISSION  
DRAFT WORK PROGRAMME 2013/14**

**Work from 2012/13**

<b>Meeting</b>	<b>Meeting Items</b>	<b>Standing Items</b>	<b>Scrutiny Review</b>	<b>Key Actions Agreed</b>
<b>10<sup>th</sup> Jan</b>	- ASC 2013/14 Budget	- Elderly Persons Homes		<u>ASC 2013/14 Budget</u> Officers asked to note comments of the commission and that they are kept informed of changes introduced as minuted, particularly proposals to integrate community services in residential packages.
<b>Special Mtg 16<sup>th</sup> Jan</b>			- Domiciliary Care	<u>Domiciliary Care</u> The Scoping document was agreed with minor amendments.
<b>13<sup>th</sup> Feb</b>	- Protecting Elderly People from Rogue Traders	- Elderly Persons Homes	- Domiciliary Care - Alternative Care for Elderly People	<u>Protecting Elderly People from Rogue Traders</u> It was agreed for information on what the current processes and actions are around financial abuse to come to the next meeting with the commission considering how it might be able to input into an awareness raising campaign.
<b>7<sup>th</sup> Mar</b>	- Healthwatch Leicester and ICAS - Protecting Elderly People from Rogue Traders	- Elderly Persons Homes	- Domiciliary Care - Alternative Care for Elderly People	<u>Healthwatch and ICAS</u> Members of the commission asked that a further report on the ICAS be given at a future meeting.
<b>4<sup>th</sup> Apr</b>	- Day Care for People with Mental Health Problems	- Elderly Persons Homes	- Domiciliary Care - Alternative Care for Elderly People	<u>Elderly Persons Homes</u> Cllr Patel mentioned that a letter to inform of the findings of her review into EPH will be circulated within the next week and a report will come to the next meeting of the commission.  <u>Day care for people with mental health problems</u> It was agreed that findings of the consultation process would come back to a future meeting.
<b>2<sup>nd</sup> May</b>		- Elderly Persons Homes	- Domiciliary Care - Alternative Care for Elderly People	<u>Elderly Persons Homes</u> Agreed for consultation findings to come back to the commission before a decision is made.

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**2013/14 Work Programme**

<b>Meeting</b>	<b>Meeting Items</b>	<b>Review/Report</b>	<b>Actions Agreed</b>
<b>Thurs 13<sup>th</sup> June 2013 at 5.30pm</b>	- Adult Social Care Portfolio Overview	- Presentation	
	- Elderly Persons Homes	- Review Item Report	Agreed to hold a special meeting and cover in the scheduled July meeting to gather evidence. Also agreed to circulate the report completed by scrutiny previously.
	- Corporate Procurement Plan 2013/14	- Report	
	- City Mayor's Delivery Plan	- Report	Comments were submitted to officers. Asked for a further update in 3/6 months' time.
	- Access for All Work Programme	- Report	
	- Work Programme	- Report	A number of future items were discussed and were to be added to the work programme.
<b>Special Mtg – Mon 1<sup>st</sup> July 2013 at 5.30pm</b>	- Elderly Persons Homes	- Review Item Report	Extra information requested with regards to the proposals. Members of the public will be allowed to give representation at the next meeting.
<b>Thurs 11<sup>th</sup> July at 5.30pm</b>	- Elderly Persons Homes	- Review Item Report	Further information still required but a report to be drafted up pending this information.
<b>Thurs 5<sup>th</sup> Sept 2013 at 5.30pm</b>	- Elderly Persons Homes	- Review Item Report	Agreed that a final report with the commission's comments be completed and sent to the Executive.
	- Older Persons Mental Health Day Care Services	- Report	The commission voted in favour of the option to close the day service of older people with mental health problems and move the existing users to alternative provision.
	- Enablement Pilot and the Community Inclusion Team	- Presentation	The commission to receive a further update at the next meeting.

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<b>Meeting</b>	<b>Meeting Items</b>	<b>Review/Report</b>	<b>Actions Agreed</b>
<b>Thurs 10<sup>th</sup> Oct 2013 at 5.30pm</b>	- Community Inclusion Team	- Report	
	- Douglas Bader Day Centre	- Report	Trade unions will be invited to give representation at the next meeting. The results of the consultation to come back to the January meeting of the commission.
	- Current Consultations	- Verbal Update	The series of consultations announced to be added to the work programme
	- Personal Budgets and Direct Payments	- Presentation	A report that evaluates the effectiveness of the indicative personal budgets be brought back to the commission in 6 months' time.
	- Elderly Persons Homes	- Verbal Update	The final review report was ratified. The direction of travel and timescales to brought back to the next meeting. The commission asked to be kept informed about progress of proposals to set up a commission for vulnerable people.
	- Winter Care Plan	- Scoping Document	The scoping document was agreed.
<b>Thurs 7<sup>th</sup> Nov 2013 at 5.30pm</b>	- ASC Local Account	- Report	Feedback was given to the draft ASC Local Account.
	- Douglas Bader Day Centre	- Verbal	Representation was received from Unison union and their views were endorsed by the commission.
	- Elderly Persons Homes	- Verbal	The commission requested anonymised updates on the position of each resident at each stage of the process of moving them from their current EPH to their new one.
	- Domiciliary Care Review	- Report	Further information was requested for the next meeting.

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Meeting	Meeting Items	Review/Report	Actions Agreed
<b>Thurs 5<sup>th</sup> Dec 2013 at 6.00pm</b>	- Mental Health Care (Dementia)	- Report	It was agreed to consider all the information provided and follow up at the next meeting.
	- Mobile Meals Service	- Report	The commission agreed that the Executive be recommended to consider the way that consultations are carried out in view of the Commission's concerns about this consultation. Also recommended the Executive adopt option 2, (expand the in-house service).
	- Housing Related Support Services	- Verbal	Representations were received from residents and staff at John Woolman House and Vernon House and also from Castle Ward Councillors.
	- Domiciliary Care Review	- Report	The commission agreed to look at communicating the review to carers and family members in order for them to give representation. Further information was requested for the next meeting.
	- Elderly Persons Homes	- Report	

Meeting	Meeting Items	Points to be considered	Review Items
<b>Agenda Meeting – Wednesday 20<sup>th</sup> November 2013 at 4.30pm</b>			
	-	<ul style="list-style-type: none"> <li>Background to review completed by Health scrutiny commission</li> <li>Update on the current Dementia Strategy</li> <li>The commission to consider avenues of work in relation to ASC, in particular Dementia</li> </ul>	<ul style="list-style-type: none"> <li>Continuation of the review.</li> <li>Scoping Document to be circulated</li> </ul>
	-	<ul style="list-style-type: none"> <li>Update on the findings of the consultation</li> </ul>	<ul style="list-style-type: none"> <li>Timetable for future to be considered</li> </ul>
	-	<ul style="list-style-type: none"> <li>Representations to be received by John Woolman House and Vernon House</li> </ul>	

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Meeting	Meeting Items	Points to be considered	Review Items	
<b>Agenda Meeting – Wednesday 11<sup>th</sup> December 2013 at 4.30pm</b>				
<b>Thurs 9<sup>th</sup> Jan 2014 at 5.30pm</b>	- Mobile Meals Service	<ul style="list-style-type: none"> <li>Update on decision</li> </ul>	- Domiciliary Care Review	<ul style="list-style-type: none"> <li>Review information provided</li> </ul>
	- Dementia Mental Health Care	<ul style="list-style-type: none"> <li>Consider information received and approach for commission</li> </ul>	- Elderly Persons Homes	<ul style="list-style-type: none"> <li>Update since last meeting</li> </ul>
			- Alternative Care for Elderly People	<ul style="list-style-type: none"> <li>Final review report</li> </ul>
<b>Agenda Meeting – Tuesday 28<sup>th</sup> January 2014 at 4.30pm</b>				
<b>Wed 12<sup>th</sup> Feb 2014 at 5.30pm</b>	- Douglas Bader Day Centre	<ul style="list-style-type: none"> <li>Update on the findings of the consultation</li> <li>Final Proposals</li> </ul>	- Domiciliary Care Review	
	- Housing Related Support Services	<ul style="list-style-type: none"> <li>Update on the findings of the consultation including alarm services</li> <li>Final Proposals</li> </ul>	- Elderly Persons Homes	
<b>Agenda Meeting – Wednesday 19<sup>th</sup> February 2014 at 4.30pm</b>				
<b>Thurs 6<sup>th</sup> Mar 2014 at 5.30pm</b>	- Update on Personal Budgets	<ul style="list-style-type: none"> <li>Update report to evaluate the effectiveness of the indicative personal budgets</li> </ul>		
	- Enforcement of Blue Badge Scheme	<ul style="list-style-type: none"> <li>What is the current system?</li> <li>How is it administered?</li> </ul>		
	- Transformation programme and I.T systems	<ul style="list-style-type: none"> <li>What is the system and why do we have it and what's changing?</li> <li>What money is being spent on it?</li> <li>What is the provision of the new system?</li> <li>Any identified problems and how they will be resolved?</li> </ul>		
<b>Agenda Meeting – Wednesday 19<sup>th</sup> March 2014 at 4.30pm</b>				
<b>Thurs 3<sup>rd</sup> Apr 2014 at 5.30pm</b>	- VCS Preventative Services	<ul style="list-style-type: none"> <li>Update on the findings of the consultation</li> </ul>		
	-	<ul style="list-style-type: none"> <li></li> </ul>		
	-	<ul style="list-style-type: none"> <li></li> </ul>		
<b>Agenda Meeting – Thursday 1<sup>st</sup> May 2014 at 5.30pm</b>				
<b>Thurs 1<sup>st</sup> May 2014 at 5.30pm</b>	-	<ul style="list-style-type: none"> <li></li> </ul>		
	-	<ul style="list-style-type: none"> <li></li> </ul>		
	-	<ul style="list-style-type: none"> <li></li> </ul>		

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<b>Future Items</b>	<b>Items to be considered</b>
Integration Transformation Fund (February/March)	<ul style="list-style-type: none"><li>• Information on the transfer of funds from Dept. of Health to the Council</li><li>• What does it involve?</li><li>• How much will it be?</li><li>• View the draft plan that is to be submitted to Dept. of Health</li></ul>
Internal Day Care for People with a Learning Disability Review (Later in 2014)	<ul style="list-style-type: none"><li>• An update of services</li><li>• What is being changed and what will the review involve?</li></ul>